

**AMBERLEIGH HOMEOWNERS ASSOCIATION, INC.**

**ADMINISTRATIVE RESOLUTION NO. 17-01**

**Policy and Procedures for RV Parking Lot**

**WHEREAS**, Article IV of the Articles of Incorporation of Amberleigh HOA, Inc. provides that the affairs of the Association shall be managed by a Board of Directors; and

**WHEREAS**, Article IV (b) of the Articles of Incorporation of the Amberleigh HOA, Inc. provide that the Board of Directors shall have the power to establish, levy, collect and enforce payment to pay all expenses concerning conducting the business of the Association;

**WHEREAS**, Article IX, (a) of the Bylaws provide that the Board of Directors shall exercise for the Association all powers, duties and authority vested in or delegated to the Association and not reserved to the membership to adopt and publish rules regulating the use of common areas;

**WHEREAS**, the HOA has established an RV Lot for parking of recreational vehicles (boats, campers, RVs) for Amberleigh residents by assignment on a first come, first served basis;

**WHEREAS**, in the exercise of the said authority, the Board of Directors intends to hereby establish a process and fee for the use of the RV Lot contained on the common area of the Association;

**NOW, THEREFORE, BE IT RESOLVED THAT** the following policies and procedures are adopted.

**A. RV Lot Policy**

**Policy:**

1. The Association maintains makes available an area, herein referred to as the RV LOT, where residents may park their RVs, trailers, or boats, referred to as "vehicles". The HOA does not maintain any security for the RV Lot and users utilize this amenity at their own risk;
2. Users must register each vehicle annually with the HOA utilizing the Form attached;
3. Users will be invoiced annually by first class mail. Whether the invoice has been received or not, a fee of \$400 per year will be payable to the Association on January 1<sup>st</sup> of each year. A 30-day grace period will be extended;
4. The Association may change the fee for usage at any time upon 30 days written notice to current users and published on the Associations Website [www.Amberleigh.org](http://www.Amberleigh.org);
5. All vehicles must be in good operating condition, inflated tires, currently tagged and registered with the State of Virginia (unless otherwise permitted by law);

**Application**

**B. Enforcement Action**

6. Any vehicle that is not registered with the Association is subject to immediate tow without notice;
7. Upon written notice by first class mail, vehicles for which the fee has not been paid are subject to tow at the resident's expense;

This Administrative Resolution was duly adopted by the Board of Directors at a duly called meeting of the Board of Directors on this 22nd day of June, 2017.

**AMBERLEIGH HOMEOWNERS ASSOCIATION, INC.**

By: \_\_\_\_\_

Michael Jones, President

ATTEST:

\_\_\_\_\_  
John McMahon, Vice President

John McMahon, Vice President

AMBERLEIGH HOMEOWNERS ASSOCIATION, INC.

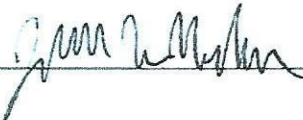
POLICY RESOLUTION 2017 - 17-01

Duly adopted at a meeting of the Board of Directors held on June 22, 2017.

Motion by: Joe McCormack Seconded by: Forest Vanderbilt

| VOTE:                                 | YES | NO | ABSTAIN | ABSENT |
|---------------------------------------|-----|----|---------|--------|
| <u>Michael Jones</u><br>President     | X   |    |         |        |
| <u>John McMahan</u><br>Vice President | X   |    |         |        |
| <u>Joseph McCormack</u><br>Treasurer  | X   |    |         |        |
| <u>Meg Ver Straten</u><br>Director    | X   |    |         |        |
| <u>Forest Vanderbilt</u><br>Director  | X   |    |         |        |
| <u>Peter Bowden</u><br>Director       |     |    |         | X      |

ATTEST:

Vice President: 

Date: 6-22-17

Resolution effective August 1, 2017