



Recycling and Trash Removal Services

Trash & Recycling Standards for Residents in a Home Owner Association

Household Trash Services:

Acceptable Containers

All Trash must be placed in an AAA Trash Toter or a standard trash can or tied plastic bags.

Trash Toters & Recycling Bins

AAA offers upon request or provided in your contract a 96 gallon wheeled cart referred to as a "Toter" and a bin for recyclables. Please keep the SERIAL NUMBER that is located on the front of your toter for future reference, we do as well.

If not provided in your contract, AAA can provide the residents a toter for an additional monthly fee of \$4.00 billed directly to you. Extra recycling bins are available at no extra charge. If you need a replacement or repair please call our office. Please remember that you are responsible for the care and cleaning of the toter. There is a \$25.00 charge to exchange a clean toter for an existing toter not in need of repair or replacement.

All equipment provided by AAA will remain the property of AAA. Upon termination of the contract, AAA will retrieve all company-owned equipment (Trash Toters and Recycling Bins) within 5 business days of the termination date. Equipment not recovered within the 5 business days due to the negligence of the resident will be charged back to the Association at a rate of \$25 per Trash Toter and \$5.00 per Recycling Bin.

Pick up Times

Our crews begin their route in Prince William County at 5:00 am and all other County's at 6:00 am Monday Through Saturday. We maintain the same scheduled service days unless otherwise noted (see Cancellations and Delays). It is difficult to duplicate pick up times due to variables and uncontrollable circumstances that we may encounter from day to day. To help ensure your pick up, please have your trash and recycling staged and ready for pick up no later than the above times or your contracted time.

Special Items

AAA will collect furniture and other large, non-metal household items placed on the curb at no extra charge or can be quoted as per HOA Contract. Residents are limited to bulk items equivalent to 2 cubic yards per month. Ferrous metal/white good items, such as appliances, will be picked up with additional billing to the individual homeowner or as per HOA Contract. Prior notice is requested when any large items are to be disposed, please call AAA Customer Service Center at 703-818-8222. All appliances (white goods) must be scheduled prior to removal and can be charged to the Association or the individual resident. All appliances containing Freon (CFC's) must be tagged with certification that it is FREON-FREE prior to removal. Contact your Heating and Air Conditioning dealer for CFC removal or AAA can provide this service for additional fee to you. For a large amount of items to be collect that is above the terms of the HOA contract, you can call Customer Service Center to put in a request to have a Residential Supervisor survey the material for a quote. This survey and removal of the debris will be billed to you.

We will NOT Pickup

Rocks, concrete, dirt, tires, soil, sod, tree stumps, paint, motor oil, construction trash, combustibles, toxic or hazardous wastes, or any other material excluded from the disposal site, or any applicable state or federal law, as being hazardous or toxic. As well as flammable products, dead animals, fecal matter, manure, brick, landscaping timbers, friable asbestos, lead acid/wet cell batteries, medical/bio-hazardous material/needles/waste.

Containers or bundles weighting more than 50 pounds or longer than 4 feet in length will not be collect as household trash. Please call the Customer Service Center to put in a request to have a Residential Supervisor survey the material for a quote. This survey and removal of the debris will be billed to you. Any items that cannot be safely loaded by our crews for removal or any items that may damage the hauling equipment will not be collected.

REMEMBER: AAA's crews can not collect debris that is too large or too heavy to be loaded safely into our vehicles.

Recycling Collection:

AAA will collect newspaper, food/beverage glass, plastic #1 & #2, food/beverage aluminum & tin, corrugated cardboard & fiber-board.

- Glass recyclables not acceptable are windows, drinking glasses, cups, plates, cookware, mirror, light bulbs, broken glass.
- Metal recyclables not acceptable are pots, pans, foil, pie tins, scrap metal.
- Plastic containers will have a #1 or #2 on the bottom of the container. These containers have small necks and are food or beverage containers.
- Bundle newspapers, magazines, and glossy inserts securely with strong twine or place in paper bags. Do not use plastic bags and bundles should not exceed 20 pounds.
- Remove caps and lids and rinse out residue and place in recycling container.
- Corrugated cardboard & fiber-board (ie. cereal boxes) must be flattened and cut to fit within the Recycling Bin or less than 4ft x 4ft.



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Yard Waste Collection:

Yard Waste is considered a by-product of regular yard maintenance and not the debris as a result of landscaping renovation. During yard waste season, SINGLE FAMILY HOMES will have a weekly scheduled pick up day and TOWN HOMES are on a "On Call" basis and will need to call Customer Service Center at 703-818-8222 to schedule the removal of the yard waste. Recycling of yard debris is mandatory in all counties except Prince William County from April 1 through December 31. From January through March, please place yard debris out with your household trash. Composting, chipping, and mulching are great ways to recycle your yard waste.

It is our goal to pick up what is set out for collection but during peaks in yard waste production (i.e. spring, fall, summer) we may only collect a minimum of 6 bags or containers of yard debris.

All yard debris to be collected must be prepared accordingly and placed at the curb for collection:

- Brush and limbs must be cut into 4-foot lengths and bundled (arm-full size) with rope or twine and should not exceed 50 pounds.
- Grass clippings, leaves, and twig can be placed in a container you provide, paper bags, or clear plastic bags, yard waste placed in dark bags will not be collected.
- Tree stumps and tree limbs that are larger than 6 inches in diameter and 4 feet in length will not be collected.
- All unbundled brush will be considered a special pick up. Please call Customer Service Center to put in a request to have a Residential Supervisor survey the material for a quote. This survey and removal of the debris will be billed to you.

Christmas Tree Collection:

Christmas trees will be collected separately the first two weeks of January. Trees must be placed at the curb prior to 6 a.m. All tinsel and ornaments must be removed from the tree. Please do not place in bags.

Holidays:

AAA will provide removal of trash and recyclables on all holidays that fall on a regularly scheduled pickup day, with the exception of THANKSGIVING DAY, CHRISTMAS DAY and NEW YEAR'S DAY. When a designated pickup day falls on one of these holidays, uncollected trash or recyclables will be removed on the next regularly scheduled pickup day.

Customer Service Center:

Main Phone Number: 703-818-8222

Hours of Operation: 8am to 5pm Monday through Friday

Preferred times to call: 10am to 12pm & 1pm to 3pm

Other Considerations:

- If you have special needs or circumstances please inform your HOA office or Board Members to contact us at AAA.
- Please do not place sharp objects or hot ashes in your container.
- Do not store valuables or important items in plastic bags, too easy to mix up with your regular trash.
- Please use common sense in leaving items near your trashcans on collection day. Our crews are trained to do a thorough job; therefore anything left near the cans may be collected as trash.

The staff at AAA Recycling and Trash Removal Services thanks you for choosing our service. Our staff is committed to providing professional service. It is our commitment to you that has made AAA Recycling & Trash Removal Services the largest recycling and trash removal company in Northern Virginia.

